Assessment Policy

Policy Statement
Assessment is central to the vision, mission, culture, activities, practices and future development of Meerilinga Training College.

MTC implements an assessment system that ensures that VET assessment (including Recognition of Prior Learning) complies with the assessment requirements of the relevant training package or VET accredited programs and conducted in accordance with the Principles of Assessment and the Rules of Evidence.

High-quality assessment practices will be responsive to industry and learner needs; and delivered by appropriately qualified trainers and assessors with sufficient support services and industry facilities and equipment.

The VET Assessment Policy will be implemented throughout MTC via Members and Learner Information Sessions; and/or Members Training Sessions.

Assessment Only (RPL)

MTC offers all applicants an 'assessment only' pathway through self-assessment, third party, competency observation and interview. Specific requirements for RPL include evidence of having worked in a regulated early education and care setting for more than 2 years prior the application date and performing the activities outlined in the current performance criteria of units. Performance criteria for Qualifications and all Units of Competence can be viewed at www.training.gov.au.

Meerilinga recognises that learning and competency occurs through a variety of learning experiences including:

- Life experiences
- Formal and informal training
- Work experience
- Education opportunities

Whereby a candidate is seeking to commence or continue working in an education and care setting before commencing RPL the applicant can must demonstrate industry compliance to currency of working with children check, certificate of health to work with young children and currency of first aid. Applicants are responsible for all costs associated with certifications and currencies.

If a learner does not achieve the competency requirements through RPL they may transfer into training and assessment for individual units or clusters to attain the qualification. Transfer options must be stated in writing within 10 days of receiving the RPL outcome.

The fee for RPL will be credited to the advertised cost of training and assessment at the time of transfer. RPL has a minimum and maximum duration of 6 months unless otherwise waived by the Chief Executive Officer.

Policy Purpose
The purpose of this policy is to:

1. Identify and describe principles underpinning the approach to assessment by MTC;
2. Inform and guide MTC members in the design and implementation of VET assessment;
3. Guide MTC community to reflect on contemporary assessment practices to better meet the diverse needs of the broad range of VET learners; and
4. Provide a clear framework for making VET program design strategy and plans in relation to assessment across MTC.

Scope
This policy applies to all Learners of Meerilinga Training College during the learner's time of Enrolment and which falls within the responsibility or control of Meerilinga.

Exclusions

Policy Review
Biennial or from time to time the organisation may make changes to this policy to improve the effectiveness of its operation and customer service.

Policy Reviewed	**10 June 2022**	**By**	**Advisor Policy and Compliance**
Approved By	**Chief Executive Officer**		
Previous Review	**10 September 2020**		