Transition and Teach Out Policy

Policy Statement

Transition Arrangements

Meerilinga training College (MTC) will:

- Transition to the new or revised Training Package as soon as practicable.
- Manage the transition from a superseded Training Package to the new/revised Training Package within 12 months of the new/revised Training Package release date on *www.training.gov.au* or as advised by the State VET Regulator (Training Accreditation Council)
- Manage the transition from superseded accredited courses so that it delivers only currently endorsed Training Packages or currently accredited courses.

Policy Purpose

Set out the transition arrangements and management for Meerilinga Training College in relation to expired Training Packages and superseded courses to ensure compliance with RTO Standards and State VET Regulator training package transition policy and guidelines.

The *Standards for Registered Training Organisations (RTO's) 2015* *state:*

Standard 1. The RTO's training and assessment strategies and practices are responsive to industry and learner needs and meet the requirements of training packages and VET accredited courses.

Transition of training products

1.26. Subject to Clause 1.27 and unless otherwise approved by the VET Regulator, the RTO ensures that:

a) Where a training product on its scope of registration is superseded, all learners' training and assessment is completed and the relevant AQF certification documentation is issued or learners are transferred into its replacement, within a period of one year from the date the replacement training product was released on the National Register;

b) Where an AQF qualification is no longer current and has not been superseded, all learners' training and assessment is completed and the relevant AQF certification documentation issued within a period of two years from the date the AQF qualification was removed or deleted from the National Register;

c) Where a skill set, unit of competency, accredited short course or module is no longer current and has not been superseded, all learners' training and assessment is completed and the relevant AQF certification documentation

issued within a period of one year from the date the skill set, unit of competency, accredited short course or module was removed or deleted from the National Register; and

d) *A new learner does not commence training and assessment in a training product that has been removed or deleted from the National Register.*

1.27 The requirements specified in clause 1.26 (a) do not apply where a training product requires the delivery of a superseded unit of competency.

Scope

This policy and process applies to all qualifications and units of competence on scope, and Learners and staff of Meerilinga Training College.

Exclusions

Policy Review

Biennial or from time to time when the organisation makes changes to this policy to improve the effectiveness of its operations.

Policy Reviewed	**15 March 2024**	**By**	**Advisor Policy and Compliance**
Approved By	**Chief Executive Officer**		
Previous Review	**10 February 2023**		

Implementation

MTC will not issue a qualification credential or statement of attainment for a training product that has expired or been removed or deleted from the national register.

A transition plan will be developed by the MTC to guide the transition of superseded or deleted training products in accordance with this policy.

Where a current or new learner has not completed or not likely to complete the superseded training package qualification at the completion of Teach Out period, they will be transferred to the new qualification.

Under the policy, all learners will be given every opportunity to receive the current national qualification for the course they are enrolled in.

Meerilinga will not require learners to transfer to a new Training Package qualification or accredited course where the genuine disadvantage to them in doing so outweighs their continuing training in and issuance with, a qualification or statement of attainment for a superseded or deleted Training Package qualification or superseded or expired accredited courses.

Where there is a genuine disadvantage to learners to transition, Meerilinga will document the details of the disadvantage and keep on record for the cohort of learners.